



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY -

TO : *Prospective Service Provider*
FROM : *SCM /STORES*
DATE : *13/06/2023*
ENQUIRIES : *STORES*
TELEPHONE : *015 780 6361/62*
REF : *REQ3172*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **22/06/2023 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
1	Servicing of fire extinguishers for the Municipal buildings		
	including satellites offices as a compliance on an annual basis		
	to be serviced in july 2023		
	N.B Service must be conducted by authorised person		
	Registered with SAQCC Fire and issue a certificate after		
	servicing		

Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Pin*
- *A service provider be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*
- *Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for B-BBEE)*
20 is further evaluated as: 20 for 100% Black owned; 18 for at least 51% Black owned; and 14 for Less than 51% Black owned

Fill in and Return the Declaration of Interest Form.

FIRE EXTINGUISHERS SPECIFICATIONS

35 x ceiling units

165 x 9kg

47 x motor Vehicle 1, 5 kg

25 x 4, 5 kg

5 x 5kg fire extinguishers

23 x horse reel - horse pipes need to be renewed

N.B: THE SERVICE MUST BE CONDUCTED BY AN AUTHORISED PERSON WHO REGISTERED WITH SAQCC FIRE AS IT IS A LEGAL REQUIREMENT OF THE DEPARTMENT OF LABOUR TO ENABLE COMPLIANCE WITH THE OHS ACT.